

Helpful Hints

We want to help you be successful in getting funding for your art practice! Here are some helpful hints to help you with writing your application.

The grant you're applying to may not need everything that is listed here, so please make sure you check the Application Details section in your application form for what you need to include in the package.

In addition to these tips, check out the [Developing Qanuqtuurniq: Artist Portal](#), an online resource dedicated to supporting Inuit artists! Portal members will have access to an abundance of resources, including Inuit only workshops, professional development opportunities, a searchable list of funding opportunities, and a way to connect with other artists, which may also help you with your application and your career in general. Visit our website to sign up!

Assessment

Your application will be reviewed by a committee of fellow Inuit from different fields and practices within the broader Inuit arts community. All applications will be reviewed over a two day period using [evaluation criteria](#). Reviewing the criteria can help you decide what to include in your application. Remember that the assessors don't know you, it's through your application they learn more about you!

Being a part of an Assessment Committee can be a really helpful experience to find out what it's like to be on the other side of the process! Interested in becoming a Peer Assessor for IAF programs? [Learn more!](#)

Important Reminders

- **Give yourself lots of time!** Allow for ample time to gather your thoughts and put your application together and choose your support material without having to rush.
- **Double check the guidelines.** It's easy to miss things, we've all done it! Make sure to follow the application guidelines carefully and double check as you go.
- **Choose your strongest work.** Pick examples of your work that best represent you and show off your skills! If you're not sure, try asking a trusted friend, family member, or colleague for advice on what they see as your strongest work and why.
- **Consider including sketches or mockups!** If you are planning to experiment with a new medium or discipline, make sure to include some preparatory sketches or mockups that will show the Peer Assessors what you plan to do.
- **Proofread your application.** Read through your application a few times outloud if you can to hear how it sounds. It can also be helpful to ask a friend or family member to proofread or give you feedback.
- **Ask for Help.** We are here to provide support and answer questions. Reach out to us to book time for one on one support.

Artist Biography

(250 words max)

Your bio is an opportunity to introduce yourself to the jury and is important to help Peer Assessors get to know you and better understand the context of your work. We recommend including some information on:

- Your community and family ties in Inuit Nunaat
- Where you learned the skills you have today (from Elders in the community, self-taught, mentorship, any education or training, etc.)
- If you have participated in any opportunities to showcase your work, such as exhibitions, community performances, films or TV shows, trade shows or; had your work published in a book, magazine or catalogue; or other professional opportunities
- Any upcoming shows
- If your artwork is part of a gallery, my museum, or organization's art collection

Write your biography as if you are someone else writing about you. Check out the [IAQ Profiles](#) for some examples!

If you would like to have a Profile, you can contact iaq@inuitartfoundation.org to get one started (which can take 1-2 months to complete). To learn more about writing an artist biography watch a recording of the related Illisarniq workshop [here](#).

Artist Statement

(250 words max)

Please tell us about your artistic vision. This can be written in your own voice and make it unique to you and your work. Answering questions like these will help the Peer Assessment Committee better understand you, your inspirations, and why you make the work that you do:

- What inspires you to make work?
- What kind of work do you make and what themes, feelings, or stories do you explore in your work?
- What message are you trying to communicate through your work?
- What are your artistic or career goals?

To learn more about writing an artist statement watch a recording of the related Illisarniq workshop [here](#).

Proposal Description

(1 page max for Sutaarutit/Iniqarvik, 2 pages max for Turaagaq)

The description of your project is an important part of your application. This is the only way for Peer Assessors to know what you are hoping to use the funding for. It is also an important way to show that your project is accomplishable and why you want to complete it.

- Describe your artistic vision and tell us how you plan to use your funding
- Clearly describe your desired outcomes (what are your goals and what are you hoping to accomplish?)
- What do you need to accomplish your goal? (specific materials, access to mentorship, travel, time, etc.)
- Is there a specific theme will you explore?
- Why is this project important to you? How will it help your career?
- What tools, materials, space or other resources will you need during your project?
- Approximately when will the main parts be complete?
- Will you complete your plan in full or in part?
- Will you be getting funding from other sources?
- Do you have any collaborators and if so, have they already agreed to participate?

We strongly encourage you to write the full amount for your proposal, but recommend a minimum of at least 250 words. We know you're enthusiastic about your project, so let it come through in your writing and have fun with it!

Artistic Examples

Quality of Images: Please be mindful of the quality of images you submit. Images should be clear, detailed, and show the quality of your work. Consider the following when choosing images to submit:

- Avoid taking images with low or uneven lighting.
- Try to avoid having other objects in the background by using a plain, blank background
- Avoid grouping multiple artworks into one image
- Make sure your artwork is in focus and isn't blurry
- Avoid submitting screenshots of your work whenever possible
- Submit images using the best photo resolution available to you

For more tips about documenting your artwork, please watch our workshop with Cora Kavyaktok on [Photographing Your Artwork](#).

Artist CV

(3 pages max, Turaagaq only)

Different from your biography, which is a more personal look at you and your story, please include your artistic resume as a way to give the Peer Assessment Committee a more detailed overview of your career and accomplishments to help them understand your practice better. We recommend including the following information, if it's relevant to you:

History of Showcasing Your Work

- Exhibitions your work has been included in or that you curated
 - » We recommend organizing these into sections for solo, two-person, and group shows. Please include the dates, institutions/venue, name of the show, and if the exhibition toured
- Performances you have participated in
 - » Please include the dates, institutions/venue, name of the performance, and your role
- Albums you have performed on or released
 - » Please include the dates, album names, and your role
- Films you have helped to make
 - » Please include the dates, film titles, and your role
- Publication history
 - » Please include the dates and titles of any written materials, readings, etc.

Education or Training

- Family or community based mentorships
- Formal post-secondary education
- Workshop certificates

Collections

- Public or private collections that your art is a part of, such as Government of Nunavut Inuit Fine Art Collection, The Art Gallery of Guelph, Winnipeg Art Gallery-Quamajuq, TD Bank Collection, etc

Honours and Awards

- Honours, awards, and recognitions you have received, such as the Kenojuak Ashevak Memorial Award, Sobey Art Award, Ontario Art Council Indigenous Arts Award, etc.
 - » Please make sure to include the year of each

Media and Publications

- Any TV, radio, or online interviews, artist talks, panel discussions, etc.
- Any publications in which your work has been included, such as the *Inuit Art Quarterly*
 - » Include print and online articles

To learn more about writing an artist C.V. watch a recording of the related Illisarniq workshop [here](#).

CV Examples

- [Kenojuak Ashevak](#)
- [Kyle Aleekuk](#)

Your *IAQ Profile* is an excellent resource for your CV! If you don't have one, you can contact iaq@inuitartfoundation.org to get one started. Take a few minutes to browse through for some inspiration!

Budget

(Iniqarvik/Turaagaq)

Below is a sample budget you can use while creating your own. Budgets are an opportunity to show the Peer Assessors that your project is viable and also where you need funding the most. Please provide details about your expenses so the jury can easily understand what expenses you will be incurring, which can include but are not limited to these [Eligible Expenses](#).

Please provide your best estimates of all expenses. Your budget needs to balance, where your total revenue matches your total expenses. The main goal is to show that your project is viable and you are prepared.

To help balance your budget, you can choose to count your own time as an in-kind revenue source.

Sample Budget

Revenue	Amount \$	Description
Kajungiqsaut Grants Contribution	<input type="checkbox"/> \$5,000 <input checked="" type="checkbox"/> \$10,000 <input type="checkbox"/> \$15,000	
Additional Funding Sources (not required)	\$5,000	NWT Arts Grant
Total \$	\$15,000	

Expenses	Amount \$	Description
Materials	\$3,000	Canvas, paint, brushes, stretcher bars
Travel	\$4,000	Flights \$3,600, Car Rental \$400
Artist Time	\$3,000	\$30/hr x25hr/wk x4 weeks
Rent	\$1,000	50% of 1 month of rent at \$2,000/month (home studio)
Child Care	\$1,200	
Shipping	\$2,800	
Total \$	\$15,000	

Need More Help?

We are here to help! If at any point you need something explained more clearly, need additional help or have questions about your application, please don't hesitate to contact us!

Kyle Aleekuk
Program Officer
647.498.7717 ext. 115
kaleekuk[at]inuitartfoundation[dot]org

Kajungiqsaut Grants is an initiative co-developed with the Canada Council for the Arts.
We acknowledge the support of the Canada Council for the Arts.



Canada Council **Conseil des arts**
for the Arts **du Canada**